

ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

PART-A

1. DETAILS OF THE INSTITUTION

1.1 Name of the Institute: Binayak Acharya College, Berhampur

1.2 Address Line 1: At-Haridakhandi, PO: Panigrahi Pentho, District :Ganjam, State :Odisha
PIN:760006

City/Town: Berhampur

Institution e-mail address: bacollegeprincipal@gmail.com

Contact Number: 0680-2270675

Name of the Head of the institution: Dr.Mahendra Misra

Tel. No. with STD Code: 0680-2270675

Mobile No: 9437886164

Name of the IQAC Coordinator: Dr.Sudhakar Dash

Mobile No: 9438231847

IQAC e-mail address: bacollegeiqac@gmail.com

1.3 NAAC Track ID : ORCOGN12646

1.4 Website address: www.binayakacharyacollege.in

Web -link of the AQAR:

1.5 Accreditation Details

Sl No	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	Cycle-1	C++	-----	2006	2011

1.6 Date of establishment of IQAC: 15/03/2015

1.7 AQAR for the year: 2014-15

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC – NA

1.9 Institutional Status: Co-education

: Urban

Financial Status : UGC 2(f) and UGC 12(B)

: Government

1.10 Type of Faculty/Programme : Arts (UG), Science (UG), and Commerce(UG)

1.11 Name of the affiliating University: Berhampur University. Dist: Ganjam , State: Odisha

1.12 Special status conferred by Central/State government –No

Autonomy by State/Central Govt. /University: No

2. IQAC Composition and Activities

2.1 No of teachers: Three

2.2 No of Administrative/Technical staff: One

2.3 No. of students: Two

2.4 No of management representatives: Nil

2.5 No of Alumni: Nil

2.6 No of other stake holders: Nil

2.7 No of employers/Industrialists: Nil

2.8 No of external experts: Two

2.9 Total No of members: 08

2.10 No of IQAC meetings held: One

2.11 No of meetings with various stakeholders:

Faculty: 01 Non teaching staff: 01 Alumni: Nil Others: Nil

2.12 Has IQAC received any funding from UGC during the year: Yes

If Yes, Mention the amount: Rs 300000/- (Rupees three lakhs only)

2.13 Seminars and Conferences (Only quality related)

(i) Number of seminars/Workshops/Symposia organized

Total No: 02

International level: Nil

National level: Nil

State level: Nil

Institution level: 02 (Two)

(ii) Themes:

1) Social Inequality and problems of women

2) Impact of positive discrimination in Education in India

3) Feminist consciousness in Odisha

2.14 Significant Activities and contributions made by IQAC

- (I) Organisation of weekly seminar in every Department.
- (ii) Maintenance of lesson plan and progress register by teachers.
- (iii) Enhancement in quality of teaching by the use of ICT in teaching and learning process.
- (iv) Promote student participation in sports and games during Annual Athletic Meet.
- (v) Increase in computer literacy by sponsoring students to different institutes working under free government programmes.

2.15 Plan of Action by IQAC/Outcome:

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year. Attach academic calendar of the year.

Plan of Action	Achievements
1. Compulsory preparation of Lesson plan and progress report	1. Achieved
2. Seminars organisation (Departmental and Inter Departmental)	2. Partly Achieved.
3. Each Departments to be provide with Audio visual / IT equipments and LCD projectors.	3. Partly Achieved.

2.15 Whether the AQAR was placed in statutory body? No

Provide the details of the action taken: NA

Part-B

Criterion-I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self financing programmes	Number of value added/ Career oriented programmes
UG	Three (3)	Nil	Nil	Nil
Total	Three (3)	Nil	Nil	Nil

1.11 (i) Flexibility of the Curriculum : CBCS/Core/Elective option/Open options

College being an affiliated institution of Berhampur University, follows the University Curriculum prescribed by the affiliating University.

All the examinations of the undergraduate classes of Arts, Science and Commerce of the session ,2012-13, 2013-14 and 2014-15 as per the old pattern of annual examinations.

Trimester: Nil Annual: Yes

1.3 Feedback from stakeholders: Alumni-No

Parents- Yes

Students-Yes

Mode of feedback: Online---No

Manual--Yes

(Please provide an analysis of the feedback in the Annexure)

1.4 Whether there is any revision/update of regulation or syllabi, if yes mention their salient aspects. No.

1.5 Any New Department/Centre introduced during the year. If yes give details.

- | |
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| <ol style="list-style-type: none">1. Introduction of UG Honours and Pass courses in Science Stream2. Introduction of Honours class in English in Arts stream3. Opening of Pass courses in Sociology, Psychology and Education in Arts Stream. |
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Criterion-II

2. Teaching, Learning and Evaluation

2.1 Total No of Permanent faculty

Total	Reader	Lecturer	Professor	Others
07	01	06	Nil	Nil

2.2 Number of permanent faculty with PhD: 02 (Two)

2.3 Number of faculty positions Recruited (R) and Vacant (V)

Asst. Professor		Associate Professor		Professor		Others		Total	
R	V	R	V	R	V	R	V	R	V
Nil	Nil	NIL	NIL	NIL	NIL	----	----	Nil	Nil

2.4 Number of Guest and visiting faculty and temporary faculty:

Guest faculty: 06 Visiting faculty: NIL Temporary faculty: Nil

2.5 Faculty participation in conferences and symposia.

No of faculty	International level	National level	State level
Attended	NIL	01	02
Presented Paper	NIL	NIL	02
Resourse Person	NIL	NIL	02

2.6 Innovative processes adopted by the institution in teaching and learning.

Use of ICT in teaching and learning process.

2.7 Total No of actual teaching days during the academic year: 180 days

2.8 Examination/Evaluation Reforms initiated by the institution (for example Open Book Examination, Bar coding, Double valuation, Photocopy, online multiple choice questions). The college is under the jurisdiction of University / Government. Instructions issued by them with regard to the above are followed.

2.9 No of faculty members involved in curriculum restructuring /revision /syllabus development as member of board of study/Faculty /Curriculum Development workshop:

Member of board of study	Faculty	Curriculum development workshop
07	-----	-----

2.10 Average percentage of attendance of students. : 80%

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total number of students appeared	Division				
		Distinction %	Ist. %	IInd. %	IIIrd.%	Pass %
BA	104	06 (5.8%)	02 (2%)	22 (21%)	16 (15.4)	45 (43.2%)
B.Sc	Students admitted and appeared to the course only in this session.					
B.Com	39	08 (20.5%)	02 (5.1%)	10 (25.6%)	01 (2.5%)	14 (35.9)

2.12 How does the IQAC contribute/monitor/evaluate the teaching & learning process.

IQAC initiated analysis of result stream wise for the first time this session. Students and Parents suggestions were taken from the parents meet. Emphasis on regular classes and internal assessment and more participation of students in curricular and extracurricular activities recommended.

2.13 Initiatives undertaken towards faculty development.

Faculty/Staff Development programme	No of faculty benefitted
Refresher Courses	03
UGC faculty development programme	Nil
HRD programme	Nil
Orientation programme	Nil
Faculty exchange programme	Nil
Staff training conducted by the University	Nil
Staff training conducted by the institution	Nil
Summer / Winter schools , workshops etc.	Nil
Others	Nil

2.14 Details of Administrative and technical staff.

Category	Number of permanent employees	Number of vacant positions	Number of permanent positions filled during the year	Number of positions filled temporarily
Administrative Staff	05	Nil	Nil	Nil
Technical Staff	Nil	Nil	Nil	Nil

Criterion-III

3. Research, Consultancy and extension: Nil

3.1 Initiative of the IQAC in sensitizing /promoting / Research climate in the institution:
Nil

3.2 Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs Lakhs				

3.3 Details regarding minor projects.

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs Lakhs				

3.4 Details on research publications.

	International	National	Others
Peer Review Journals	54	10	-----
Non-Peer Review Journals	-----	-----	-----
e-Journals	-----	-----	-----
Conference Proceedings	04	20	-----

3.5 Details on impact factor of publications: Not assessed

Range: ----- Average: ----- h-index: ----- Nos in SCOPUS: -----

3.6 Research funds sanctioned and received from various funding agencies, industries and other organizations. Nil

Nature of the Project	Duration Years	Name of the funding agencies	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Sponsored by University/College				
Students Research project. (other than compulsory by the university)				
Any other (Specify)				
Total				

3.7 No of books published I) With ISBN No: 02 Chapters in edited Books: Nil

ii) Without ISBN No: Nil

3.8 No of University Departments receiving funds from

(UGC-SAP: ----- CAS: ----- DST-FIST: ----- DPE: ----- DBT: -----) **NIL**

3.9 For colleges Autonomy: ----- CPE: ----- DBT Star Scheme: -----
INSPIRE: ----- CE: ----- Any other (specify):-----

3.10 Revenue generated through consultancy: -Nil

3.11 No of conferences organized by the institution:

Level	International	National	State	University	College
Number	Nil	Nil	Nil	Nil	02
Sponsoring agencies	Nil	Nil	Nil	Nil	

3.12 No of faculties served as experts, chair persons and resource persons: 04

3.13 No of collaborations International: Nil National: Nil Any other: Nil

3.14 No of linkages created during this year: Nil

3.15 Total budget for research for current year in lakhs: **Nil**

From funding agency: -----From management of University/College: ----- Total:
Nil

3.16 No of patents received this year: Nil

Type of patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 Number of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College
Nil						

3.18 Number of faculty from the institution who are Ph.D. guides and students registered under them: 01

3.19 No of Ph.D. awarded by faculty from the institution: 05

3.20 No of research scholars receiving the fellowship: Nil

JRF: ----- SRF: ----- Project fellows: ----- Any others: -----

3.21 No of students participated in NSS events: Nil

University Level: -----State level: ----- National level: -----International level: -----

3.22 No of students participated in NCC events: Nil

University Level: -----State level: ----- National level: International level: -----

3.23 No of Awards won in NSS: Nil

University Level: -----State level: ----- National level: -----International level: -----

3.24 No of awards won in NCC: Nil

University Level: -----State level: ----- National level: -----International level: -----

3.25 No of extension activities organized: 03 (01 Blood donation Camp, Two swachha Bharat programmes.) Nil

University forum: -----College forum: NCC: -----NSS: -----Any other: -----

3.26 Major activities during the year in the sphere of extension activities and institutional social responsibility. Nil

Criterion-IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities

Facilities	existing	Newly created	Source of fund	Total
Campus area	10 Acres	Nil	State Govt.	10 Acres
Class Room	12	Nil	State Govt.	12
Laboratories	Nil	04	State Govt.	04
Seminar halls	01	Nil	State Govt.	01
No of important equipments purchased (> 1 Lakh) during the current years	Nil	Nil	Nil	Nil
Value of equipment purchased during the year(Rs in lakhs)	-----	20 Lakhs	State Govt.	20 Lakhs
Others				

4.2 Computerization of administration and library.

The admission process is fully computerized and computerization of office work has been initiated with digitalization of the despatch system and HRMS (Human Resource Management System) and integrated Financial Management System in the accounts system. Besides examination and Library sections are under process of computerization .

4.3 Library services

	Existing		Newly added		Total	
	No	Value	No	Value	No	Value
Text Book					10,000	
Reference Book					4,000	
e-Books						
Journals						
e-Journals						
Digital Database						
Others						

4.4 Technology up gradation (Overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centers	Office	Departments	Others
Existing	15	01	02	Nil	Nil	01	04	
Added	---	---	---	---	---	---	---	
Total	15	01	02	Nil	Nil	01	04	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation. (Networking, e-Governance)

4.6 Amount spent on maintenance in lakhs

	Item	Amount spent
I	ICT	Nil
Ii	Campus infrastructure & facilities	Nil
Iii	Equipments	Nil
Iv	Others	Nil
	Total	Nil

Criterion-V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about student support services.

Various support services to students provided by the college and Government are provided in the college calendar and feedback forms.

5.2 Efforts made by the institution for tracking the progression

Active proctorial system is in place to evaluate progress of the students

5.3 Total number of students

UG	PG	PhD	Others	Total
610	Nil	Nil	Nil	610

(b) Number of students from outside state: Not available

(c) Number of international students: Nil

(d)

Men		Women	
Number	%	Number	%

(e)

Last Year						This Year					
General	SC	ST	OBC	P.C.	Total	General	SC	ST	OBC	P.C.	Total
258	59	37	150	10	514	323	80	42	157	8	610

Demand ratio: 1:4

Dropout %: 0

5.4 Details of student support mechanism for coaching for competitive examinations.

A placement cell exist in the college with experience faculty as the members who take care of the students preparing to appear for different competitive examinations.

Number of student beneficiaries: Data not available

5.5 Number of students qualified in these examinations – NA (This is an under graduate college)

NET: SET/SLET: -----

GATE: ----- CAT; ----- IAS/IPS: -----

State PSC: ----- UPSC: ----- Others: -----

5.6 Details of student counseling and career guidance.

Career Guidance is assigned to the concerned departments and placement cell in the benefit of the students.

Number of student benefitted: Information not available.

5.7 Details of campus placement - Nil

On campus			Off campus
Number of organizations visited	Number of students participated	Number of student placed	Number of student placed

5.8 Details of gender sensitization programmes

Self Defence training to girl students is imparted to the girl students under the Biju Yuba Sasaktikaran Yojana to empower girl students about 100 students were trained under the guidance of trained master trainers.

5.9 Student Activities

5.9.1 No of students participated in sports, Games and other events

State / University level: 02 National level:01 International level: -----

No of students participated in cultural events

State / University level: 02 National level: ----- International level: -----

5.9.2 No of medals /awards won by students in sports, games and other events

Sports: State / University level: 01 National level: ----- International level: ----

Cultural: State / University level: 01 National level: ----- International level: ----

5.10 Scholarship and financial support

Scholarship and financial support	Number of students	Amount
Financial support from the institution	Nil	Nil
Financial support from Government	98	3,19,590
Financial support from other sources	Nil	Nil
Number of students who received international /National recognitions	Nil	Nil

5.11 Student organized / initiatives

Fair: State / University level: -----Nil-- ----- National level: -----Nil----- International level: Nil

Exhibition: State / University level: Nil----- National level: -Nil----- International level: -Nil

5.12 No of social initiatives undertaken by the students: 02

5.13 Major grievances of students (if any) redressed: Addition of more toilets for both Ladies and Gents more drinking water facilities extension of boys and girls common rooms, provision for Indoor stadium and Indoor games and e-Library, expansion of Library and reference.

Criterion-VI

6. Governance, Leadership and Management

6.1 State the vision and mission of the institution

The institution has a vision of nurturing students for their career and character. The institution encourages students to self-employ themselves. The college plans to be an ideal place of learning and a centre of cultural activities. The skill of the soil for silk weaving and fashion designing is emphasized as a vocational elective subject to boost this and create self-employment for students.

6.2 Does the institution has a management information System

SAMS (Student Academic Management System) and HRMS (human Resource Management System) exist in the college.

6.3 Quality improvement strategies adopted by the institution for each of the following

6.3.1 Curriculum Development

As an affiliated college of Berhampur University, we strictly adhere to the curriculum provided by the University.

6.3.2 Teaching and learning.

Traditional method of teaching is adopted. However wherever possible ICT is employed.

6.3.3 Examination and evaluation

Students are subjected to monthly and unit wise test by the department. The college conducts midterm and test examinations prior to sending of students to sit for the university examinations.

6.3.4 Research and Development.

Faculties are encouraged to pursue research. However with restriction of not allowing teachers of our college to guide Ph.D. this part could not be pursued as an under graduate college.

6.3.5 Library, ICT and Physical infrastructure/instrumentation

The institution is 100% funded by the State Government. Instruments as well as Library books are procured by the allotted funds from the Government.

6.3.6 Human Resource Management

The State Government through its HRMS (Human Resource Management System) manages the HR of the college.

6.3.7 Faculty and staff recruitment.

State Government is the recruiting and placement authority for faculty and staff in this college as it is a Government College.

6.3.8 Industry Interaction/ Collaboration

No Industry Interaction / Collaboration

6.3.9 Admission status

Admission in to the college conducted by SAMS (Student Academic Management System). The system is a part of e- admission process supervised by Govt. of Odisha.

6.4 Welfare schemes for

Teaching Staff	Provided by the Govt. of Odisha
Non teaching Stsff	Provided by the Govt. of Odisha
Students	Provided by the Govt. of Odisha

6.5 Total corpus fund generated: P.L. fund of amount of Rs.54,93,051/- as on 31st May 2015

6.6 Whether annual financial audit has been done: No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Agency
Academic	No	No	Yes	Yes
Administrative	Yes	Directorate, Higher Education	Yes	College Administration

6.8. Does the university/ Autonomous College declare result within 30 days? NA

For UG Programmes :

For PG Programme :

6.9 What efforts are made by the university / Autonomous College for Examination Reforms?

Examinations are conducted in a smooth, discipline and peaceful atmosphere as per norm.

6.10 What efforts are made by the University/Autonomous College for examination reforms?

NA

6.11 Activities and support from Alumni Association

Nil

6.12 Activities and support from the parent-teacher Association

An interface of the student, teacher and parents provides guidelines for academic achievements.

6.13 Development programmes for support staff – No.

6.14 Initiatives taken by institution to make the campus eco-friendly

Exhaustive plantation has been made in the campus and a water harvesting system is in place in the college premises as initiatives to make the campus eco friendly.

Criterion-VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Partial use of ICT in teaching & learning processes.

7.2 Provide the action taken report (ATR) based on the plan of action decided upon at the beginning of the year - Yes

7.3 Give two best practices of the institution (See the NAAC self Study Manuals)

1. Binayak Acharya Memorial Lecture held in the college as a series of lecture by Professor Bishnu Prasad Choudhury and Professor Kanhu Charan Padhy.
2. Workshop held under the womens forum to empower women.

7.4 Contribution to environment awareness / protection.

Plantation activity promoted

7.5 Whether environmental audit was conducted? Yes /No - No

7.6 Any other relevant information the institute wishes to add (for example SWOT Analysis)

The institution manages with the minimum human resources and physical resources still have good performance in the university examinations.

8. Plans of institution for next year

1. Introduction of new curriculum with CBCS mode with greater stress on UGC model curriculum.
2. Organisation of state level / institutional level seminar in all the Honours Departments.

Name : Dr.Sudhakar Dash

Name : Dr.Mahendra Misra

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC